

780 KAR 3:060. Probationary periods.

RELATES TO: KRS 151B.035, 151B.070

STATUTORY AUTHORITY: KRS 151B.035

NECESSITY, FUNCTION, AND CONFORMITY: KRS 151B.035(3)(p) requires the Executive Director of the Office of Career and Technical Education to promulgate administrative regulations for the certified and equivalent staff governing probationary periods. This administrative regulation establishes the requirements relating to probationary periods for certified and equivalent staff in the Office of Career and Technical Education.

Section 1. Initial Probationary Period. (1) All certified and equivalent staff shall serve the initial probationary period required in KRS 151B.070(1). The initial probationary period shall be computed from the effective date of the appointment to the corresponding date in the twelfth month.

(2) An employee who satisfactorily completes the initial probationary period in a given classification shall be eligible for reemployment on limited status.

(3) An employee who does not satisfactorily complete the initial probationary period shall not be eligible for reemployment in that job classification in the Office of Career and Technical Education.

Section 2. (1) Promotional Probationary Period. The promotional probationary period and reversion rights established in KRS 151B.070 shall govern a continuing status employee promoted to the unclassified system or a certified or equivalent position.

(2) Any employee failing to complete the promotional probationary period shall be notified in writing at least ten (10) working days prior to the effective date of the reversion. The notification shall advise the employee of the effective date of the reversion.

(3) The promotional probationary period shall be computed from the effective date of promotion to the corresponding date in the 12th month following promotion.

(4) A teacher serving a probationary period concurrent with an internship for teacher certification may have the initial probationary period extended one (1) more year if the internship committee so recommends and the executive director desires to extend the options. (17 Ky.R. 735; eff. 10-14-1990; 35 Ky.R. 1855; 2229; eff. 5-1-2009; Crt eff. 11-16-2018.)